

The Objectives of Continuing Education Programme:

- To facilitate working professionals in the industry in widening their knowledge base and enhancement of technical skills.
- To facilitate the industry to be a globally competitive and be at the cutting edge of technology through training and expertise in critical areas.
- To enhance industry-institute interactions and arrange collaborative programs with mutual benefits

1. Approval of Short-term courses and Workshops :

All short term courses and workshops offered by the Institute or any of its constituents will be under the purview of the Continuing Education Programme. Such courses/workshops/events proposed by the faculty members of institute (GECA) need the approval of Dean(Industry Institute Interaction and Alumni) and Principal, Government College of Engineering, Aurangabad , before commencement. Programs on specific courses with specialization of concerned department/faculty to be focused and offered.

2. Course Coordinator:

A faculty member of the Government College of Engineering, Aurangabad, will be appointed as the coordinator of a short term course. The course coordinator will have the responsibility of managing the course on behalf of the Institute within the approved norms. Normally the faculty member proposing a course will be the coordinator.

The Coordinator can consider another faculty members in the capacities of co-coordinator and members of organizing committee. The co-coordinator may be given financial powers only in the absence of the coordinator against a written request from the coordinator. In case of highly specialized courses, requirements of co-coordinator and other faculty members may be waived. In case of course/workshops/events offered by the department may include more faculty members to promote expertise and facilities available with the department and Head of the Department will be considered as coordinator of the said program. Course coordinator will be allowed to organize minimum one and maximum two programs every year to encourage the participation of all faculties in CEP.

3. Duration :

A course will be minimum of one week duration and can be up-to 3 months duration. Courses of longer duration may be considered on merit. A conference will be ordinarily of three to four

days. Preferably program durations should be on holidays, weekends, winter/summer vacations to avoid regular academic schedule of the institute.

4. Venue:

Courses and workshops may be conducted within the campus of Government College of Engineering, Aurangabad and campus of its associated partner organization/industry. These events may also be conducted outside Government College of Engineering, Aurangabad, e.g. at corporate premises, or at hotels or any other place in India with adequate facilities. If any event is to be conducted outside Government College of Engineering, Aurangabad, prior approval of Dean III & A and the Principal, Government College of Engineering, Aurangabad is mandatory for offering such events. For off-campus events, faculty members may be granted leaves by ensuring his/her own academic schedule.

5. Short-term Course Contents :

The course contents and pre-requisites will be worked out by the coordinator and mandatory to submit with the proposal before its commencement.

6. Short-term Courses and Workshop Participants :

The events will be open to all intending participants from India and abroad subject to satisfying academic and professional prerequisites and payment of registration fees. Any registered students of the institute at UG/PG levels and any faculty member interested to attend these events may attend without payment of registration fees with prior permission from Dean III & A. It will be the discretion of the course coordinator / organizing chair to offer course or conference materials to the participants.

7. Announcements :

The coordinator may announce the program through newspaper advertisement, magazines, pamphlets, web sites, or any other medium found to be appropriate. The announcement should contain

- (i) the title,
- (ii) the name and contact address of the coordinator,
- (iii) the course contents for short-term course, duration, objectives, outcomes
- (iv) the course / registration fees and the mode of payment and
- (v) academic requirements of the prospective participants.

8. Finance and Accounts :

Continuing Education programmes will be self supporting, while contributing a service charge to the Institute.